

Event Details

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32110-0000010266	Sell	RFx	1
Event Round	Version		
1	1		
Event Name	SWC 817 - Emergency Services/Restoration		
Start Time	Finish Time		
10/25/2017 08:00:00 CDT	11/08/2017 14:00:00 CST		

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS
Submit To: General Services - Purchasing
312 ROSA L PARKS AVE
3rd Floor
NASHVILLE TN 37243
United States
Contact: Kayla Logan
Phone: 615/741-9496
Email: Kayla.Logan@tn.gov

Event Description

Title: SWC 817 Emergency Services/Restoration

Description: The purpose of this contract is to provide emergency services and restoration for State agencies and authorized users.

Statewide Contract: The purpose of this Invitation to Bid is to establish a source or sources of supply for all Tennessee State Agencies, Tennessee local governmental entities, members of the University of Tennessee or Tennessee board of regents systems, and the nonprofit entities identified in Tenn. Code Ann. § 33-2-1001.

Responses Due: The response must be received by the State on or before the date and hour designated for the response opening. Responses that are submitted untimely shall be rejected.

Responses are due by the following: Wednesday, November 8, 2017 by 2:00pm CST

Responses Submitted by Mail: If submitting a response by mail: (1) all prices must be typed or written in ink on the "Line Details" portion of this ITB; (2) any corrections, erasures, or other alterations to prices must be initialed by the respondent; and (3) the response shall be manually signed by the respondent in ink. Each individual response must be returned in a separate envelope package or container and must be properly labeled on the outside referencing the applicable event number and the response opening date. Responses should be mailed in a properly labeled sealed envelope to the following address:

Department of General Services, Central Procurement Office
Attn: Bidder Services 3rd Floor, William R Snodgrass, Tennessee Tower
312 Rosa L. Parks Avenue Nashville, TN 37243-1102.
Failure to comply with these requirements may result in rejection of the response.

If the Review and Bid on this event link included in the e-mail notification does not work, please go to:

<https://supplier.edison.tn.gov/psp/supprd/SUPPLIER/ERP/h/?tab=DEFAULT>.

Click on the link that says Sign In and log in with your Supplier ID and Password.

General Questions

Question	UOM	Best	Worst	Response
Please provide proof of your company's contractor's license number and expiration date. Contractor's license must have an Unlimited monetary limit and also a Building Construction (BC) classification. The BC classification requires a combined BC exam that covers all areas of contracting for Residential, Commercial and Industrial building. Please see Section 7 of the contract specifications.				
				<input type="text"/>

Required: Yes Mandatory ResponseNo

Event Details (cont.)

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Event Round	Version		
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SWC 817 - Emergency Services/Restoration			
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Event Currency: US Dollar
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Response Comments

Question	UOM	Best	Worst	Response
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Service Experience, Time in Business, Contracts

List the Length of Time Your Company has been in Business. A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested.

List the Description of Services. Please enter the information for three (3) comparable contracts on-going or completed within the last two (2) years.

Comparable Contract

List Name/Address of Comparable Contract

List the Contact Person

List the Phone Number

List the Contact Person's Email Address.

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Service Experience, Time in Business - Contracts

A bidder must have occupied a bona fide place of business for at least one year with suitable equipment, supplies and a trained staff capable of performing the services requested. A bidder must furnish satisfactory evidence of successful completion of comparable contracts for at least three customers within the past two years and any other evidence required and requested in order to establish evidence of its ability to provide services in accordance with the terms and conditions and specifications. Enter the length of time in business and evidence of completion of three comparable contracts in the space provided below.

Failure to provide at least three comparable contract references with satisfactory quality of service may result in the bid being considered non-responsive and cause for rejection of the bid.

Event Details (cont.)

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Event Round	Version		
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Question	UOM	Best	Worst	Response
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Please upload your completed Evaluation Model spreadsheet.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.
Response Comments

Technical Assistance - Specifications Section 6.a.

Enter the telephone number of the 24/7 dedicated toll-free line in the space provided below.

List the Name of the Technician/Service Representative

List the Technician/Service Representative Address

List the Technician/Service Representative Phone Number

List the Technician/Service Representative Toll Free Phone Number

List the Technician/Service Representative Pager or Cell Number

List the Technician/Service Representative Email Address

List the Technician/Service Representative Website

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Technical Assistance

The vendor/contractor will furnish telephone technical assistance for the type of equipment or services requested within the time frame listed in the attached specifications following and without additional cost to the state.

Enter the name, address, and telephone number of the technician or service representative in the space provided below.

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Event Round	Version		
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Event Name			
SWC 817 - <u>Emergency Services/Restoration</u>			
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10/25/2017 08:00:00 CDT		11/08/2017 14:00:00 CST	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS
Submit To: General Services - Purchasing
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 NASHVILLE TN 37243
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Question	UOM	Best	Worst	Response
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1. Please provide current proof of certification and training for water restoration and mold remediation by the Institute of Inspection Cleaning and Restoration Certification (IIRC) training council and a statement that certification will be provided to the State on an annual basis. See Section 7g of the contract specifications.

2. Provide proof that the Respondent is chartered with the Tennessee Department of Agriculture as a pest control applicator and holds a C14 commercial microbial pest control certification within Tennessee. See Section 7h of the contract specifications.

Required: Yes Mandatory ResponseNo

Response Comments

Please list the following information regarding your company's contract administrator.

List the Contract Administrator's Name

List the Contract Administrator's Address

List the Contract Administrator's Phone Number

List the Contract Administrator's Toll Free Phone Number

List the Contract Administrator's Pager or Cell Number

List the Contract Administrator's Email Address

List the Contract Administrator's Website

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Vendor Contract Administrator

The bidder shall list their company's Contract Administrator. The Contract Administrator shall be the contact person for all questions regarding the contract. Note: The bidder can attach a list of alternate personnel to contact to the bid.

Event Details (cont.)

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Question	UOM	Best	Worst	Response
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The bidder shall indicate whether or not they plan to sub-contract:

No: The bidder does not anticipate using a sub-contractor at this time and agrees to submit a request to subcontract during the contract period prior to using a subcontractor.

Yes: The bidder shall list the subcontractor(s). Attach list of additional subcontractors to the bid, including the following for each subcontractor.

List the Sub-Contractor's Name
 List the Sub-Contractor's Address
 List the Sub-Contractor's Contact Person
 List the Sub-Contractor's Phone Number

No

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Subcontracting

The Contractor shall not assign this Contract or enter into a subcontract for any of the goods or services provided under this Contract without obtaining the prior written approval of the Central Procurement Office. Notwithstanding any use of approved subcontractors, the Contractor shall be the prime contractor and shall be responsible for all work provided.

Does contractor agree to own restoration equipment inventory totaling a minimum of \$1,000,000 and submit an updated inventory list to the State on an annual basis per Section 3 of the contract specifications?

Yes

Required: Yes Mandatory ResponseNo

Response Comments

Event Details (cont.)

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Question	UOM	Best	Worst	Response
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Please answer yes or no to the following. If "yes", describe using additional pages and attach to the Response including any relevant details:

(a) is the Respondent presently debarred, suspended, proposed for debarment, or voluntarily excluded from covered transactions by any federal or state department or agency;
 (b) has the Respondent within the past three (3) years, been convicted of, or had a civil judgment rendered against the contracting party from commission of fraud, or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or grant under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 (c) is the Respondent presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses detailed above; and
 (d) has the Respondent within a three (3) year period preceding the contract had one or more public transactions (federal, state, or local) terminated for cause or default.

No

Required: Yes Mandatory ResponseNo

Response Comments

Please enter the number of days that your bid offer will expire from the bid opening date:

0

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Bid Offer Expiration

Enter the expiration date of your bid offer in the space provided on this Invitation to Bid. A minimum period of thirty (30) days from the bid closing date is requested. The state shall have sixty (60) days to accept the bid if a minimum period is not stated.

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Event Currency: US Dollar
Bids allowed in other currency: No

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Question	UOM	Best	Worst	Response
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Utilizing Attachment 1, Grand Divisions Identification please identify the following:

a) Indicate yes or no in the box for each Grand Division in which Respondent provides a project management team. The project management team must consist of one (1) project manager and three (3) technicians.

b) Enter the service address that applies to each Grand Division.

c) List a fourth project management team and its location that will act as a floater project management team for all Grand Divisions in the case that all other teams are responding to projects concurrently.

Please see Section 1 of the contract specifications.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.
Response Comments

I (we) agree to strictly abide by all the statutes and terms contained in the rules of the Department of General Services, Central Procurement Office, which are by reference made a part hereof, in addition to the special terms, conditions and specifications embodied in the invitation to bid.

IMPORTANT: By Selecting YES, the bidder certifies compliance with the above and further certifies that this bid is made without collusion or fraud.

Yes

Required: Yes Mandatory ResponseYes

Response Comments

Event Details (cont.)

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Event Round	Version		
1	1		
Event Name			
SWC 817 - Emergency Services/Restoration			
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Event Currency: US Dollar
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Question	UOM	Best	Worst	Response
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A link to the Central Procurement Office's surveying tool is available at:

<https://www.surveymonkey.com/r/CPOCustomerServiceSatisfactionSurvey>.

We ask that you take a few short minutes to complete this survey. The purpose of this survey is to strengthen procurement processes of the Central Procurement Office (CPO) by capturing Vendor/Bidder assessments of, and actionable comments on, the process put in place by the Central Procurement Office. Your responses will remain anonymous, and will have no bearing or consideration in the awarding of this procurement.

Required: No Mandatory ResponseNo

Response Comments

Please provide a list of inventory in the State of Tennessee totaling a minimum of \$1,000,000.

Examples of equipment that may be required are: drying equipment, air scrubbers, foggers, moisture meters, etc.

The listing shall include the type of equipment and description, name of the manufacturer, current value, and office location of the equipment.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.
Response Comments

Event Details (cont.)

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32110-0000010266	Sell	RFx	9
Event Round	Version		
1	1		
Event Name			
SWC 817 - Emergency Services/Restoration			
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Event Currency: US Dollar
Bids allowed in other currency: No

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Question	UOM	Best	Worst	Response
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Does Respondent currently hold and agree to maintain a license to use Xactimate Software 27.5 or 28, or the most current version?

Yes

Required: Yes Mandatory Response:Yes

Response Comments

Iran Divestment Act. By submission of this response, each respondent and each person signing on behalf of any bidder certifies, and in the case of a joint response each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to Tenn. Code Ann. § 12-12-106.

Yes

Required: Yes Mandatory Response:Yes

Response Comments

Please complete the attached form, included with the Terms and Conditions document, and attach all pertinent documentation regarding your company's efforts to achieve diversity business participation. This information must be submitted with the bid document and monthly thereafter until a reasonable level of diversity business participation is achieved.

Confirm below that you have completed this attached form by choosing, "Yes".

Yes

Required: Yes Mandatory Response:Yes

Response Comments

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PeopleSoft Strategic Sourcing

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32110-0000010266	Sell	RFx	10
Event Round	Version		
1	1		
Event Name			
SWC 817 - Emergency Services/Restoration			
Start Time		Finish Time	
10/25/2017 08:00:00 CDT		11/08/2017 14:00:00 CST	

Event Currency: US Dollar
Bids allowed in other currency: No

Bidder: PUBLIC EVENT DETAILS

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312 ROSA L PARKS AVE
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NASHVILLE TN 37243

Contact: United States
Kayla Logan
Phone: 615/741-9496
Email: Kayla.Logan@tn.gov

Question	UOM	Best	Worst	Response
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Provide a statement confirming that, if awarded a contract pursuant to this ITB, the Respondent shall deliver a Performance Bond to the State in accordance with the requirements of this ITB. The statement must be signed by an individual with legal authority to bind the Respondent to the provisions of this ITB and any contract awarded pursuant to it.

Required: Yes Mandatory ResponseNo

Response Comments

Please attach documentation that reflects you are registered with the Department of Revenue for sales and use tax, as stated in the Terms and Conditions. If you are exempt, please provide a copy of the communication from the Department of Revenue supporting this exemption.

Required: Yes Mandatory ResponseNo

A file attachment is required to satisfy this question.
Your bid will need to be edited online to include attachment responses.
Response Comments

Will your company accept the State's Purchasing Card (P-Card) as a form of payment under this Statewide Contract?

Yes

Required: Yes Mandatory ResponseNo

Response Comments

Provide a statement confirming that, if awarded a contract pursuant to this ITB, the Respondent shall deliver a Payment Bond to the State in accordance with the requirements of this ITB. The statement must be signed by an individual with legal authority to bind the Respondent to the provisions of this ITB and any contract awarded pursuant to it.

Required: Yes Mandatory ResponseNo

Event Details (cont.)

PeopleSoft Strategic Sourcing

Event ID	Format	Type	Page
32110-0000010266	Sell	RFx	11
Event Round	Version		
1	1		
Event Name			
SWC 817 - Emergency Services/Restoration			
Start Time		Finish Time	
10/25/2017 08:00:00 CDT		11/08/2017 14:00:00 CST	

Event Currency: US Dollar
Bids allowed in other currency: No

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Response Comments

Question	UOM	Best	Worst	Response
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Authorized Users: Local Governments, Private Non-Profit Institutions of Higher Education and Eligible Non-Profit Agencies

The purpose of this Invitation to Bid/Sourcing Event is to establish a source or sources of supply for all state agencies, local governmental units within the geographic limits of the State of Tennessee, any private nonprofit institution of higher education chartered in Tennessee, and any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3) as amended and which contracts with the Department of Mental Health and Substance Abuse Services to provide services to the public (T.C.A. 33-2-401 et seq.). The resulting contract will be open to these governments unless a letter is attached to your bid, addressed to the Central Procurement Officer, requesting exemption to this allowance.

Purchases by local governmental units, private institutions of higher education, and authorized corporations are encouraged but are optional with those agencies, private institutions of higher education, and corporations.

Note: If "no", attach exemption request addressed to the Central Procurement Officer.

Yes

Required: Yes Mandatory ResponseNo

Response Comments

Associated Terms:

Authorized Users. This Contract establishes a source or sources of supply for all Tennessee State Agencies. "Tennessee State Agency" refers to the various departments, institutions, boards, commissions, and agencies of the executive branch of government of the State of Tennessee with exceptions as addressed in Tenn. Comp. R. & Regs. 0690-03-01-.01. The Contractor shall provide all goods or services and deliverables as required by this Contract to all Tennessee State Agencies. The Contractor shall make this Contract available to the following entities, who are authorized to and who may purchase off of this Statewide Contract ("Authorized Users"): all Tennessee State governmental entities (this includes the legislative branch; judicial branch; and, commissions and boards of the State outside of the executive branch of government); Tennessee local governmental agencies; members of the University of Tennessee or Tennessee Board of Regents systems; any private nonprofit institution of higher education chartered in Tennessee; and, any corporation which is exempted from taxation under 26 U.S.C. Section 501(c)(3), as amended, and which contracts

Event Details (cont.)

PeopleSoft Strategic Sourcing

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SWC 817 - Emergency Services/Restoration			
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Event Currency: US Dollar
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with the Department of Mental Health and Substance Abuse to provide services to the public (Tenn. Code Ann. § 33-2-1001).

These Authorized Users may utilize this Contract by purchasing directly from the Contractor according to their own procurement policies and procedures. The State is not responsible or liable for the transactions between the Contractor and Authorized Users. Note: If "no", attach exemption request addressed to the Central Procurement Officer.

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PeopleSoft Strategic Sourcing

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Event Name			
SWC 817 - Emergency Services/Restoration			
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Line Details

						No Bid:	<input type="checkbox"/>
Line: 1	Item ID:	Line Qty: 1.00	UOM: Each	Bid Qty:	1		
Required: No	Reserve Price: No						

Description: Dummy Line: please upload your completed evaluation model for percent discount.

Question	UOM	Best	Worst	Response
What is the unit price of this item?				<input type="text"/>

Required: Yes **Mandatory Response:** No

Response Comments

Event Details (cont.)

PeopleSoft Strategic Sourcing

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Event Round	Version		
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Event Name			
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United States

Contact: Kayla Logan
Phone: 615/741-9496
Email: Kayla.Logan@tn.gov

Bidder Information

Firm Name:		
Name:	Signature:	Date:
Phone #:	Fax #:	
Street Address:		
City & State:	Zip Code:	
Email:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

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Appendix A - Line Specifications

Line: 1 **Item ID:** **Line Qty:** 1 **UOM:** Each
Description: Dummy Line: please upload your completed evaluation model for percent discount.

Item Specifications

Manufacturer:		
Mfg Item ID:		
Item Length:	0	Item Height: 0
Item Width:	0	Dimension UOM:
Item Volume:	0	Volume UOM:
Item Weight:	0	Weight UOM:
Item Size:		Item Color:

Shipping Information

Schedule:	1	Ship To:
Quantity:	1	
Due Date:	10/16/2017	
Freight Terms:		
Ship Via:		

Event Details (cont.)

PeopleSoft Strategic Sourcing

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SWC 817 - Emergency Services/Restoration			
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Contact: United States
Kayla Logan
Phone: 615/741-9496
Email: Kayla.Logan@tn.gov

Appendix B - Terms & Conditions

1. The undersigned acknowledges that all submitted information and documentation will become the property of the state of Tennessee. The undersigned also affirms that the information given above is true, accurate, and includes pertinent information necessary to identify and explain the operation of this organization to the best of my knowledge and is in no way misleading.
2. Should any data change in the future, the Supplier agrees to immediately submit the correct information electronically through the State's Supplier Portal. If the information will be submitted in writing please mail to the following address: Department of Finance and Administration 312 Rosa L. Parks Ave. 21st Floor Tennessee Tower ATTN: Supplier Maintenance Nashville, TN 37243
3. No person on the grounds of handicap or disability, age, race, color, religion, sex, national origin, creed, or any other classification protected by Federal and/or Tennessee State constitutional and/or statutory law shall be excluded from participation in, or denied benefits of, or be otherwise subjected to discrimination in the performance of the Contract or in the employment practices of the Contractor. The Contractor shall, upon request, show proof of such non-discrimination, and shall post in conspicuous places, available to employees and applicants, notices of non-discrimination.

Last Updated: 08/30/2016